



## Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

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Please fill in the whole form using a ballpoint pen and send it to:

Rossendale Hospice  
 New Cribden House  
 Rossendale PHCC  
 161 Bacup Road  
 Rawtenstall  
 BB4 7PL

For FastPay Ltd Re Rossendale Hospice Official Use Only  
 This is not part of the instruction to your Bank or Building Society

**Dear Customer: Please Complete Below for Our Records**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please tick the amount to be debited from your account.

One Chance:

Two Chances:

£ 4.34 (monthly)

£ 8.68 (monthly)

£ 13.00 (quarterly)

£ 26.00 (quarterly)

£ 26.00 (half yearly)

£ 52.00 (half yearly)

£ 52.00 (yearly)

£ 104.00 (yearly)

Direct Debits are taken on the 1<sup>st</sup> of the month.

I wish to be contacted by Rossendale Hospice as per GDPR Regulations

Name(s) of Account Holder(s)  
 \_\_\_\_\_

Bank or Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To The Manager:  
 \_\_\_\_\_ Bank/Building Society  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_

### Instruction to your Bank or Building Society

Please pay FastPay Ltd Re Rossendale Hospice Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with FastPay Ltd Re Rossendale Hospice and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)  
 \_\_\_\_\_  
 \_\_\_\_\_

Date

Reference Number

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Banks and Building Societies may not accept Direct Debit instructions for some types of account.

I can confirm I have been made aware that this campaign is undertaken by a 3<sup>rd</sup> party and the staff are paid  
 I am happy to opt into receiving communications relating to Rossendale Hospice Lottery and other community activities

Customer Initials  
 \_\_\_\_\_

**This Guarantee should be detached and retained by the payer.**

### The Direct Debit Guarantee



- ❖ This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- ❖ If there are any changes to the amount, date or frequency of your Direct Debit, FastPay Ltd Re Rossendale Hospice will notify you five working days in advance of your account being debited or as otherwise agreed. If you request FastPay Ltd Re Rossendale Hospice to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- ❖ If an error is made in the payment of your Direct Debit by FastPay Ltd Re Rossendale Hospice or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.  
 – If you receive a refund you are not entitled to, you must pay it back when FastPay Ltd Re Rossendale Hospice asks you to.
- ❖ You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.